

Valdosta State University
Department of Biology
Evaluation Form for Teaching Assistants

Instructor _____

Date _____

Course _____

Class Topic _____

Evaluator _____

	Excellent	Satisfactory	Needs Improvement	Not Applicable
Classroom performance				
1. Well prepared				
2. Covered content thoroughly				
3. Conveyed knowledge of subject matter				
4. Organization of presentation				
5. Use of examples, illustrations, applications				
6. Use of board, media and other visual aids				
7. Encouraged student questions and involvement				
8. Pace of presentation				
9. Awareness of audience				
10. Voice level, enunciation				
11. Professional demeanor and appearance				
12. Explained protocols clearly				
13. Addressed safety issues				
14. Kept students on task				
15. Moved around to all tables effectively				
16. Summarized results at end of period				
17. Previewed next lab and future assignments				
Out of Classroom Performance				
1. Held regular office hours				
2. Attendance and punctuality for lab meetings				
3. Participation in lab meetings				
4. Class grade book				

Comments on contributions during teaching meetings:

Other comments and suggestions:

Overall Evaluation:

Excellent _____

Satisfactory _____

Needs Improvement _____

Signature of Evaluator _____